

# City of Kelowna

## Regular Council Meeting

### AGENDA



Monday, January 28, 2013

9:30 am

Knox Mountain Meeting Room (#4A)

City Hall, 1435 Water Street

Pages

1. Call to Order
2. Issues Arising from Correspondence & Community Concerns
  - 2.1 Mayor Gray, re: Issues Arising from Correspondence 30 m
3. Reports
  - 3.1 Community Heritage Committee 30 m 3 - 7  

To provide background information to Council in order to facilitate a discussion with the Chair of the Community Heritage Committee.
4. Resolution Closing the Meeting to the Public

THAT this meeting be closed to the public to Section 90(1) (e) and (j) and Section 90(2) (b) of the Community Charter for Council to deal with matters relating to the following:

- Acquisition, Disposition or Expropriation of Land or Improvements;
- Third Party Information; and
- Negotiations with the Province.

5. Adjourn to Closed Session

# Report to Council



**Date:** January 22, 2013  
**Rim No.** 0605-01  
**To:** City Manager  
**From:** Lauren Sanbrooks, Policy and Planning  
**Subject:** Community Heritage Committee

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## **Recommendation:**

THAT Council receives, for information, the Report from the Planner, Policy & Planning dated January 22, 2013 with respect to the Community Heritage Committee.

## **Purpose:**

To provide background information to Council in order to facilitate a discussion with the Chair of the Community Heritage Committee.

## **Background:**

In preparation for the discussion with Council, the Chair of the Community Heritage Committee (CHC) has provided background information on the Committee, as shown on attached Schedule A.

The following list is a selection of projects CHC has been involved with over the past two years:

- Revised Heritage Register Evaluation Criteria;
- Updated Heritage Register by adding and/or removing properties;
- Worked with City to design and implement Chinatown way-finding signage;
- Assisted with preparation of City's Heritage Asset Management Strategy (HAMS);
- Provided comments and/or recommendations on Heritage Revitalization Agreements and Heritage Alteration Permit applications within the Heritage Conservation Areas;
- Identified historic buildings worthy of commemorative plaques and prepared write-ups for each of them;

- Participated in Downtown Planning Charrette
- Provided input to the OCP on heritage matters; and
- Provided input into the restoration of the Laurel Packing House

The committee has also identified the following key items for discussion with Council:

- General communication between Council and the CHC;
- The Kelowna General Hospital and Abbott Street Heritage Conservation Area interface issues; and
- New developments adopting contemporary architectural styles within the Heritage Conservation Areas

**Considerations not applicable to this report:**

Internal Circulation:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Financial/Budgetary Considerations:

Personnel Implications:

External Agency/Public Comments:

Communications Comments:

Alternate Recommendation:

Submitted by:

Lauren Sanbrooks

Approved for inclusion:  Shelley Gambacort

## **Community Heritage Committee Presentation to Council 2013 – Background Information**

### **Introduction to the Community Heritage Committee (CHC)**

#### **Members**

- Kelowna Museums - Lesley Moore
- Okanagan Historical Society – Bob Hayes
- Central Okanagan Heritage Society – John Pendray
- 4 Members at large
  - Brian Anderson – a consulting structural engineer
  - Jim Meiklejohn – a local architect
  - Leanne Spanza – an artist with a strong sense of volunteerism
  - We have one vacancy which is shortly to be filled

The CHC is fortunate to have a very talented and knowledgeable membership this term and is ably supported by City staffers Birte Decloux, Lauren Sanbrooks, and recording secretary Arlene McClelland.

Almost every CHC meeting operates as a discussion forum where every member of the committee is actively encouraged to participate in the debate. The only formal part of each meeting is the actual motions themselves, where traditional protocols are followed.

This approach to the meetings has drawn the best out of everyone. No-one is afraid to express themselves against the mainstream opinion and no contributions are judged. As a result we benefit as a committee from a wide spectrum of ideas and opinions which I believe adds to the credibility of the CHC in the eyes of the public, City staff, and our own members.

#### **The Function of the CHC**

The primary objective of the CHC is of course to advise Council on heritage matters within the City. This broad mandate encompasses a wide range of potential subjects from heritage trees to historic commercial buildings and residences, into the fields of industrial and agricultural archaeology.

In the founding years of the CHC I think its focus was in creating the Heritage Register and establishing the Heritage Conservation Areas. Thereafter its normal business in the following years seems to have been almost exclusively the review of Heritage Alteration Permit applications.

As we all know appearances can be deceptive and I think the CHC may have got an unfair rep because of that. I know when I first joined the committee and told people I was serving on the CHC I heard comments to the effect “Isn’t that a bunch of senior citizens who vote against all improvements?”

## Schedule A

Although this was a very unfair comment it's easy to see how that impression could be formed. The normal business of the CHC was restricted to reviewing HAP applications, which generally speaking were of such poor quality that they were invariably not supported by the committee.

Perhaps 9 years ago this all changed and CHC began to expand its activities to fulfill more of its mandate. The forward planning workshops were created and have now become a staple of our operation.

Through these workshops we began to explore not just the additional areas we could contribute in but also improvements to the procedures in which we were already involved.

As a result the quality of HAP applications themselves became greatly improved and we introduced a sort of precursor to HAP applications, whereby applicants are encouraged to show us their ideas and seek our feedback prior to a formal application.

Typically, early in each CHC's term we hold a workshop to identify and prioritize our projects over the coming 3 years. The current CHC inherited a partially completed project list from the previous committee and have spent the last year addressing some of the outstanding items. Very soon now we will need to hold another workshop to select projects for the next two years.

To give Council some idea not only of the sort of projects the CHC takes on, but also how we identify and prioritize these, I'm attaching a copy of an evaluation matrix from a previous CHC workshop.

### **Recent CHC Projects**

The following list is a selection of projects CHC has been involved with over the past two years:

- Revised the Heritage Register Evaluation Criteria to better align with contemporary evaluation criteria now in general use in the heritage community.
- Updated the Heritage Register by the addition of newly rated properties and the removal of a couple of properties that no longer existed.
- Chinatown way-finding signage.
- Assisted with the preparation of the City's Heritage Asset Management Strategy (HAMS).
- Provided advisory reviews for proposed renovations and developments in the Heritage Conservation Areas.
- Identified a number of historic buildings worthy of commemorative plaques and prepared write-ups for each of these.
- Participated in the Downtown Planning Charrette.
- Provided input to the OCP on heritage matters.
- Restoration of the Laurel Packing House.

Schedule A

**Closure**

The Community Heritage Committee thanks Mayor and Council for their time and would be pleased to answer any questions.

Brian Anderson

Chair – Community Heritage Committee